

Complaints Concerning College Personnel

A. Channeling Suggestions or Complaints to the Board

The normal procedure for registering complaints is to work through the college staff before going to the Board of Trustees. Complaints should be made first to the instructor, then to the Division Chairman. The next step would be to the Vice President, appropriate Administrative Dean(s) and then to the Superintendent/President. Complaints of a general district nature should be made to the Superintendent/President's office or his designee. If, after discussing the complaint at the Superintendent/President level, the person or persons making the complaint are still not satisfied, the complaint should then be presented to the Board of Trustees.